



# **Fraser Lake Community Foundation Endowment Society**

**Creating a legacy for the betterment of the Fraser Lake community**

## **Grant Application Guide**

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### **1. Timelines for Application / Approval / Notification**

Applications are due **March 15** for the spring intake and **September 15** for the fall intake. Late applications will not be accepted.

Applications can be downloaded online at [fraserlakecommunityfoundation.ca](http://fraserlakecommunityfoundation.ca), picked up at the Village Office, 210 Carrier Cres., or requested via email at [edo@fraserlake.ca](mailto:edo@fraserlake.ca)

### **2. Who We Are:**

The Fraser Lake Community Foundation Endowment Society is a registered non-profit society located in Fraser Lake, BC. We fundraise through special events and donations. This endowment fund is invested under the umbrella of the Prince George Community Foundation. Interest is earned through low-risk investments, and is then distributed to the community in the form of community grants.

Available funding for grants varies by intake.

Eligible Applicants must be a non-profit society or charity, or other local organization, healthcare provider, or educational facility and:

- a. Operate and provide services in the Village of Fraser Lake, Regional District of Bulkley-Nechako Area D, or Stellat'en or Nadleh Whut'en First Nations.
- b. Provide a signed copy of the board motion/resolution or a signed letter of permission from administration to apply for this grant.
- c. Use grant funds within 6 months of the grant application deadline.
- d. Submit a Project Completion Report within 30 days of project completion.

### **3. Evaluation Criteria**

Applications will only be considered if they meet the following criteria:

- Completeness of Grant Application Form
- Eligibility of Applicant
- Suitability of proposed project as it corresponds to one or more of the Fraser Lake Community

Foundation's Granting Priority Areas

- Applications will be evaluated based on the following:
  - ❖ Impact on the Community (35%)
  - ❖ Meets Granting Priority Areas (20%)
  - ❖ Involvement of local citizens/ volunteers/ partnerships (20%)
  - ❖ Project Financial Budget (15%)
  - ❖ Recognition of Foundation as part of project plan (10%)
  - ❖ Completeness of Application (5%)

**Applications are limited to \$5,000. Due to the limited funding, some applicants may receive lower funds than requested.**

#### **4. Priority Areas for Grants**

**Amateur Sport and Community Recreation**

- ❖ The Sports & Recreation category provides grants to assist with the advancement of groups and organizations administering sport and recreation programs, equipment, and services. In addition, this category seeks to provide grants to assist in opportunities to enhance performance of volunteer coaches and officials to the local sport and recreation organizations.

**Arts and Culture Activities**

- ❖ The Arts & Culture category provides grants to assist with the advancement of the arts, theatre, music, literature, guest speakers, exhibitions, seminars, workshops and artists in residence opportunities.

**Health and Community Services**

- ❖ The Health and Community Services category provides grants that assist with equipment and operations that improve people's overall health and wellbeing, including but not limited to food security, poverty reduction, youth services, seniors services, and other community supports.

**Historical Preservation**

- ❖ Historical Preservation category provides grants to assist with the preservation of the history of the area such as and not limited to artifacts, restoration and maintenance of historical lands, and providing education with regards to the history of the area.

**Environmental Sustainability**

- ❖ The Environmental Sustainability category provides grants to assist programs and projects that enhance sustainable practices, restore ecosystems, support or enhance biodiversity, or mitigate against the impacts of climate change.

**All applications must be received by the Village Office via mail, email, or in-person, no later than the closing date and time.**

Please contact the Economic Development Officer @ 250-699-6257, or [edo@fraserlake.ca](mailto:edo@fraserlake.ca) for further details or to discuss your application prior to submissions